DIGITAL LEARNING ACCEPTABLE USE

Digital Technology is a central part of today's education and is part of the New Victorian Curriculum. These technologies promote learning, enabling all students to access educational resources, communicate with others, fosters analytical thinking and encourages learners to become members of a global community. Google Apps - Education will form a framework for student learning at Athol Road Primary School – where applicable.

Google G-Suite Code of Conduct
Students

By signing this Agreement - students of Athol Road Primary School understand that access to Google G-Suite is a **privilege, not a right** and agree to observe the rules set out below.

Failure to follow the rules listed below will lead to the account being suspended.

1. I agree to follow all teacher instructions regarding access to Google G-Suite.
2. I will only use Google G-Suite for **appropriate** educational purposes.
3. I will only use Google G-Suite for tasks that relate to the learning I am completing.
4. I will not enter **any** personal information into websites, web-forms or email.
5. I will follow **all** appropriate Codes of Conduct at all times.
6. I agree to follow the anti-Cyberbullying guidelines – as discussed by my teacher.
7. I will not directly use material from other web sites unless I have permission from the person who created it.
8. I will always respect Copyright Laws.
9. I will report any misuse or upsetting material to the teacher immediately.
10. I will be responsible for my actions <u>at all times</u>.

As a student I have read and understand the school rules related to accessing Google G-Suite and agree to follow these rules set out above. Should I break any of the conditions and rules I understand that my access to Google G-Suite will be removed.

Student Name: ……………………………………………… Student Signature:..

Date ………………..

As a Parent/Guardian of this student I consent to him/her having access to Google G-Suite including **Google Mail [Gmail].** I have read and understand the **Digital Technology Guidelines** related to its use. I understand that Google G-Suite is an **Online, Digital Learning Environment**.

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Parent/Guardian   Date